

**2022 Organizational and January 2022 Regular Meeting (Wednesday, January 12, 2022)**

## 1. Welcome/Opening

Procedural: A. Roll Call

Mr. Cluxton

Mrs. Huff

Mr. Obershlake

Mrs. Stauffer

Mr. Wilson

All present. All yea.

Procedural: B. Pledge of Allegiance

## 2. In The Matter of Nominees

Action: A. Nomination for President

Recommended Action: (Resol. 01.12.416) Mr. Wilson moved and Mrs. Huff seconded to nominate Mrs. Stauffer for President of the Ripley-Union-Lewis-Huntington Board of Education for 2022. --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

Action: B. Nomination for Vice President

Recommended Action: (Resol. 01.12.417) Mrs. Stauffer moved and Mrs. Huff seconded to nominate Mr. Wilson for Vice-President of the Ripley-Union-Lewis-Huntington Board of Education for 2022. --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

## 3. In The Matter of Motions

Action: A. Adopt Tax Budget

Recommended Action: (Resol. 01.12.418) To adopt the Fiscal Year 2022 Alternative Tax Budget as presented by the Treasurer.

Action: B. Service Fund Appropriation

Recommended Action: (Resol. 01.12.419) To authorize the Treasurer to appropriate \$2,000 to a service fund for 2022. Said service fund is to be used for in-service of Board Members including expenditures for the National School Board Convention.

Action: C. Approve Section 125 Plan

Recommended Action: (Resol. 01.12.420) To approve the Section 125 Flexible Benefit Plan beginning February 1, 2022 and ending January 31, 2023.

Action: D. Secure County Advances

Recommended Action: (Resol. 01.12.421) To authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to District.

Action: E. Paying of Bills

Recommended Action: (Resol. 01.12.422) To authorize the Treasurer to pay all bills within the appropriation resolution as bills are received and when services and/or merchandise are received in good condition.

Action: F. Investment of Interim Funds

Recommended Action: (Resol. 01.12.423) To authorize the Treasurer to invest interim funds when available.

Action: G. Designate Public Depositories

Recommended Action: (Resol. 01.12.424) To designate the following depositories and financial institutions of the RULH School District for the 2022 Calendar Year:

First state bank: 5 Year memorandum of agreement for Deposit of Public funds for a period of no more than 5 years commencing January 1, 2022 through December 31, 2026.

Southern Hills Community Bank - 5 year memorandum of agreement for deposit of public funds for a period of no more than 5 years commencing January 1, 2019- December 31, 2023.

Star Ohio- Treasurer of State of Ohio

Huntington Investments- Brokerage Account- Government backed securities

Action: H. Designate Purchasing Agent

Recommended Action: (Resol. 01.12.425) To authorize and designate the Superintendent to serve as Purchasing Agent for the District.

Action: I. Appropriation Modifications

Recommended Action: (Resol. 01.12.426) To authorize the Treasurer to make appropriation modifications within financial accounts and at fund level as needed, and to present those to the Board at its next regular meeting for approval.

Action: J. Student Fund Activity

Recommended Action:(Resol. 01.12.427) To authorize the Treasurer to approve student activity policies and proposed transfers within the student activity fund to be presented to the Board at its next regular meeting.

Action: K. State/Federal Application Approvals

Recommended Action: (Resol. 01.12.428)To authorize the Superintendent to approve all applications for Federal and State Funds.

Action: L. Motion and Second

Recommended Action: Mrs. Huff moved and Mr. Wilson seconded upon the recommendation of the superintendent and treasurer to approve the motions as presented. --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

4. In The Matter of Board Appointees

Discussion, Information: A. 2021 Board Appointments

Action: B. Legislative Liaison

Recommended Action: Mr. Wilson moved and Mrs. Huff seconded to appoint Mr. Cluxton to serve as the legislative liaison to the Ohio School Board Association for 2022. --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

Action: C. Public Records Training Designee

Recommended Action: Mr. Wilson moved and Mrs. Huff seconded to appoint Mrs. Stauffer to serve as the designee to attend public records access training as required for Board Members for each term of Office. --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

Action: D. OSBA Conference Delegate

Recommended Action: Mr. Wilson moved and Mrs. Stauffer seconded to appoint Mr. Wilson to serve as the delegate to the Ohio School Boards Association 2022 Annual Conference. --- ---Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

Action: E. OSBA Alternate Delegate

Recommended Action: Mr. Wilson moved and Mrs. Huff seconded to appoint Mrs. Stauffer to serve as the alternate delegate to the Ohio School Boards Association 2022 Annual Conference. --- ---Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

5. In The Matter of Administrative/Advisor/Legal

Action: A. Approval of Regular Mtg Date/Time

Recommended Action: Mr. Cluxton moved and Mrs. Stuauffer seconded to approve the designation of the 2022 regular meeting date and time to be the 3rd Thursday of each month at 7:00 pm, with the location(s) being at RULH High School Lecture Hall (as per ORC 3313.15). --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

Action: B. Board Meeting Compensation

Recommended Action: Mr. Cluxton moved and Mr. Wilson seconded to approve to set the per monthly meeting compensation of the board members of the RULH School District at \$125 per meeting. --- --- ---Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

Action: C. District Purchase Card Designations

Recommended Action: Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the Treasurer to approve the resolution authorizing the following administrators/staff members to have issued in their name a PNC District Purchase Card at the designated credit limits: --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

- Emily Marshall. Elementary Principal. 10,000.00 limit.
- Russ Curtis. Technology Coordinator. 50,000.00 limit.
- Zoie Garrett. Treasurer. 60,000.00 limit.
- Kacy Massie. Food Service Coordinator. 10,000.00 limit
- Patricia Skaggs/Michele Rau. MS FCCLA/HS FCCLA. 10,000.00 limit.
- Dick Zurbuch. Maintenance Supervisor. 60,000.00 limit.

Bill Frazier. Transportation Supervisor. 10,000.00 limit.  
 Tammy Whaley. BPA Advisor. 10,000.00 limit.  
 Jerod Michael. Middle School Principal. 10,000.00 limit.  
 Christopher Young. High School Principal. 10,000.00 limit.  
 James Wilkins II. Superintendent. 5,000.00 limit.  
 Kara Williams. Special Services Coordinator. 10,000.00 limit.  
 Natalie Wagner. Vo Ag Advisor. 10,000.00 limit.

#### Action: D. Employment of Legal Counsel

Recommended Action: Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the Superintendent to approve the resolution for the employment of Ennis Britton LPA to service as legal counsel of the District for the 2022 calendar year. --Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

#### Information: E. Standing Committee Appointees

Recommended Action: Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the Superintendent to approve the resolution for the standing committees for 2021 as presented. --- --- ---Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

Finance: Jeff Cluxton & Kim Stauffer  
 Curriculum: Jeff Cluxton & Glenda Huff  
 Personnel: Jeff Cluxton & Kim Stauffer  
 Buildings, Grounds, and Transportation: Daniel Oberschlake & Jeff Wilson  
 Legislative: Glenda Huff & Daniel Oberschlake  
 Student Liaison: Glenda Huff  
 Negotiations: Jeff Wilson & Glenda Huff  
 Athletics: Jeff Wilson & Kim Stauffer  
 University Partnership: Daniel Oberschlake & Glenda Huff

#### 6.

##### Adjourn

##### Action: A. Adjourn

Recommended Action: Mr. Cluxton moved and Mrs. Huff seconded to adjourn the meeting at 6:53 pm. --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

#### 1. Public Comments

##### Information: A. Public Comments

##### Procedural: A. Roll Call

Mr. Cluxton  
 Mrs. Huff  
 Mr. Oberschlake  
 Mrs. Stauffer  
 Mr. Wilson  
 All present. All yea.

#### 2. Administrative Reports

##### Information, Report: A. James Wilkins, Superintendent Monthly Update

##### Vision, Continuous Improvement and Focus of District Work

I want to recognize and acknowledge the work of the RULH Board of Education Members as January is School Board Recognition Month. I will read a proclamation from Governor Mike DeWine for School Board Recognition Month and present certificates from OSBA (Ohio School Board Association) in appreciation of our board members service and dedication to RULH Schools.

Building level in-service is scheduled for Friday, February 18 th . There will be trainings on MAP testing. There will be a hot breakfast served in each building. There is no school for students on Friday, February 18th .

Communication and Collaboration The RULH Homecoming dance and ceremony are scheduled for this Friday, January 14th . The ceremony will take place between the junior varsity and varsity boys' basketball games vs. Peebles. The dance will follow the games until midnight.

The newest COVID-19 protocols from the Ohio Department of Health are posted on the RULH district website.

The following are the current Covid-19 numbers for the RULH School District: Current Cases: Staff – 3, Students – 2 Cumulative Cases for the 2021-2022 School Year: Staff – 17, Students - 53

##### Policies, Governance, and Compliance

I plan to attend the SHAC Board of Directors meeting on Thursday, January 20th , at the Old Y Restaurant in Mowrystown.

I plan to attend the Brown County Superintendents Meeting on Friday, January 21st .

The District Leadership Team (DLT) will meet in the high school lecture hall on Tuesday, January 18th, from 3:15 -5:15 p.m.

##### Instruction

I am exceptionally proud to announce that Ripley Elementary School had the highest percentage of students meeting the "Proficient" (and higher) threshold fall administration of the 3rd grade reading test. Here are the Brown County districts' results for the fall assessment: 43% - RULH 43% - Eastern Brown 37% - Fayetteville 36% - Western Brown 35% - Georgetown In addition to the overall district percentage, our elementary school also demonstrated an increase in the percentage of students who scored in the "Accelerated" and "Advanced" ratings. The hard work and systemic commitment to improvement is clearly evident in the RULH district. Congratulations to the staff of the elementary school!

I met with Master Sergeant William Forsee on Monday, January 3rd . Master Sergeant Forsee is an RULH Alumnus who as a student was a member of the RULH High School MCJROTC. He will be retiring from the United States Marine Corps sometime in the next year and a half. Master Sergeant Forsee and his family intend to move back to the area, and he would like to become an MCJROTC instructor at his Alma Mater. Master Sergeant Forsee has already informed the Marine Corps of his intent and is working on being certified to teach.

Resources I have been in communication with a few track installation companies. Thus far, AG Sports Services seems most promising. They are installing a track at Washington Nile (Portsmouth West) this spring. They are currently communicating with various paving companies in Brown County and surrounding counties so that they can finalize a quote for the removal of the current track and asphalt, the laying of the new asphalt and the installation of a latex track. If we can agree to terms with AG, they would schedule installation this spring (the week after they install the track at Washington Nile).

During the holiday break, Cincy Alarms installed the remaining 34 sirens to our lockdown notification system. The project had a total of 79 new sirens added in the district. The system will be tested at each building in the near future.

### 3. Financial Reports and Resolutions

Action: A. Minutes

Recommended Action: To approve the minutes from the December 15,2021 regular meeting as presented.

Action: B. Financial Report

Recommended Action: To approve the Financial reports as presented for the month ending December 31, 2021.

Action: C. Budgetary Additions and Modifications

Recommended Action: To approve the budgetary revenue and appropriation modifications as presented by the Treasurer.

Action: D. Motion and Second

Recommended Action: Mr. Cluxton moved and Mr. Oberschlake seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented. --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

### 4. Facilities and Transportation

Action: A. Motion and Second

Recommended Action: N/A

### 5. Education and Curriculum

Action: N/A

### 6. Personnel - Classified Substitute

Action: A. Michael Pritchett - Substitute for Custodian

Recommended Action: Approve the addition of Michael Pritchett to the Substitute list for custodian pending personnel documentation.

Action: B. Delilah Beth Cornette - Substitute for Cafeteria and Secretary

Recommended Action: Approve the addition of Delilah Beth Cornette to the Substitute list for cafeteria and secretary pending background checks and personnel documentation.

Action: C. Motion and Second

Recommended Action: Mr. Oberschlake moved and Mr. Cluxton seconded upon the recommendation of the Superintendent to approve the Personnel-Classified substitute resolutions as presented. --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

### 7. Administrative/Advisory

Action: A. MOU regarding ABCEOI summer rural meal program

Recommended Action: Approve the MOU with ABCEOI regarding summer rural meal program effective January 12, 2022 through August 31, 2022.

Action: B. MOU regarding OTES 2.0 and OSCES

Recommended Action: Approve the MOU regarding Ohio Teacher Evaluation (OTES 2.0) and Ohio School Counselor Evaluation System (OSCES). This memorandum will expire on June 30, 2023.

Action: C. Motion and Second

Recommended Action: Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the Superintendent to approve the Administrative/Advisory resolutions as presented. --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

8. Old Business

9. New Business

Discussed color of graduation robes. Mrs. Huff stated that it would be better to buy Royal blue vs. White.

10. Executive Session

Action: A. Motion and Second to enter Executive Session

Recommended Action: Motion and Second to enter into Executive

A public board of education may hold an executive session only after a majority of the quorum of the board determines by a roll call vote to hold such a session and only at a regular or special board meeting for the sole purpose of the consideration of any of the following matters in accordance with Ohio Revise Code 121.22 Sections (G)(1) and (G)(2-6).

Mr. Wilson moved and Mr. Oberschlake seconds the motion to enter into Executive Session at 7:35 pm for the purpose of:

(G-1) To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1.  Employment;
- 2.  Compensation of a public employee or official

Roll Call Vote:

Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

Mr. Oberschlake moved and Mrs. Huff seconds the motion to leave Executive Session and re-enter public session at 8:04 pm:

Roll Call Vote:

Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

11. New Business:

Action: Approve Superintendent Contract

Recommended Action: To Approve a 5 year contract to re-employ James Wilkins II as Superintendent of Ripley Union Lewis Huntington Schools effective August 1, 2022 through July 31, 2027. -- -- -- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson

12. Correspondence

13. Adjourn

Action: A. Adjourn

Recommended Action: Mr. Wilson moved and Mr. Oberschlake seconded to adjourn the meeting at 8:05 pm. --- --- --- Yea Mr. Cluxton Yea Mrs. Huff Yea Mr. Oberschlake Yea Mrs. Stauffer Yea Mr. Wilson